

## INFORMATION FOR APPLICANTS TO SHELTER WA

Shelter WA is a small Incorporated Association. It is a community not-for-profit peak body with a Constitution and Management Committee governance, representing and promoting the interests of low-income housing consumers.

Shelter WA operates under a Funding Contract and Service Agreement with the Department of Housing (WA) and contributes to Western Australian affordable housing policy and practice by:

- responding to consultation opportunities informed by sound research with a consumer perspective
- participating in government and non-government committees and working groups
- collaborating with other community based organisations holding an interest in issues affecting low-income housing consumers
- publishing regular updates and newsletters, undertaking community consultations with interested stakeholders and delivering public forums, workshops and seminars

### **APPLICATIONS**

Candidates must write a covering letter identifying their interest in the area, address the selection criteria, include a copy of their resume and the names of two referees.

Send your application to:  
**Shelter WA**  
**First Floor, Claisebrook Lotteries House**  
**33 Moore Street**  
**EAST PERTH WA 6004**

**\* Mark your application 'Private and Confidential'.**

All applications received by the close of business on the due date will be considered. Late applications will not be accepted.

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### ***Please note***

You must address each of the selection criteria and make reference to your experience, training, knowledge, skills and level of competency.

All applications received by 4pm of the due date will be considered. Late applications will not be accepted.

Information about the position and the operations of Shelter WA is available by contacting the Executive Officer on (08) 9325 6660 during office hours or by email at [shelterwa@shelterwa.org.au](mailto:shelterwa@shelterwa.org.au).

Shelter WA is an equal opportunity and family friendly employer.